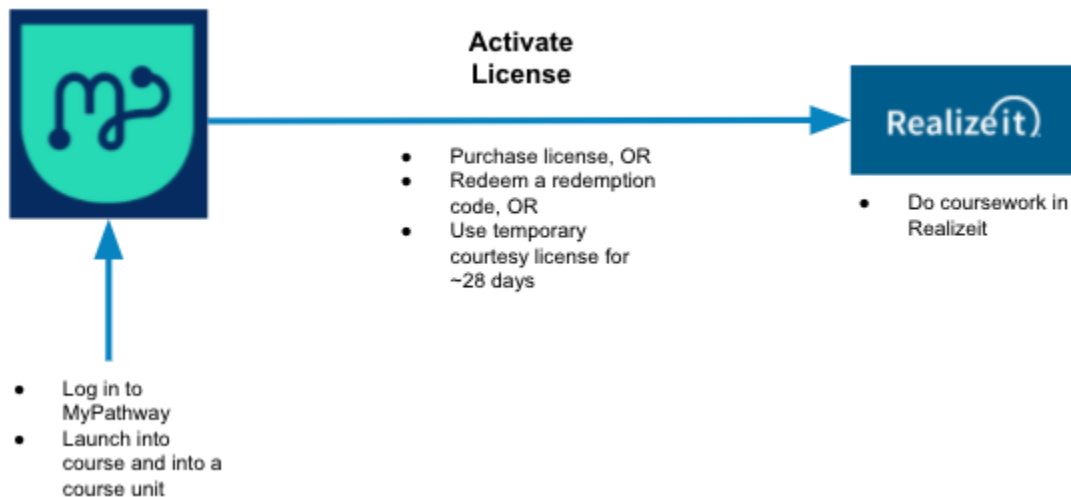


Getting Started Student Guide for MyPathway Courses

Course Access Map



I already have a MyPathway account...

Step 1 - Sign in to your MyPathway account

Go to mypathway.wested.org. Enter your email address and password and then click **Log in**.

If you have forgotten your password, click the **Forgot your password?** link. A password reset email will be sent to the email address associated with your MyPathway account.

Log in

Email address

Password

Log in

[New student? Sign up for a Pathways account.](#)

[Forgot your password?](#)

[Didn't receive confirmation instructions?](#)

I do not have a MyPathway account...

Step 1 - Sign up for a MyPathway account

Go to mypathway.wested.org. Sign up for a MyPathway account using your name, email, password, and the **8-digit Enroll code** that your instructor should provide you. Click the **Sign up** button at the bottom after entering your information.

Sign up

If you need help with the sign up process, please refer to the [Student First Day Handout](#).

Email address *

Given (first) name *

Family (last) name *

Password *

8 characters minimum

Password confirmation *

Enroll code *

Sign up

Step 2 - Enroll in a course

After logging in to your MyPathway account, click the **Enroll in a course** button. Enter the 8-digit **Enroll code** given to you by your instructor and then click **Enroll in course**.

The screenshot shows the 'Your active courses' page. At the top right, there is a button labeled 'Enroll in a course'. Below this is a table with columns: Course, Role, Status, and Actions. The first row is highlighted with a pink box. Below the table, there is a section titled 'Enroll in a course'. It contains a blue box with the text: 'Enter the enroll code for your course below. You can get this code from your instructor.' Below this is a text input field labeled 'Enroll code *'. A pink arrow points to this field. At the bottom of the section are two buttons: 'Enroll in course' (highlighted with a pink box) and 'Cancel'.

Step 3 - Launch

You will see your course listed beneath **Your active courses** on your Pathways Portal homepage. Click the **Launch** button.

The screenshot shows the 'Your active courses' page. At the top right, there is a button labeled 'Enroll in a course'. Below this is a table with columns: Course, Role, Status, and Actions. The first row is highlighted with a pink box. Below the table, there is a section titled 'Section Title' with 'Enroll code:' below it. To the right of this section, there is a button labeled 'Launch' (highlighted with a pink box).

Step 2 - Confirm your email address

Signing up will trigger an automated confirmation email to the supplied email address. Check your email for a confirmation email. It will look like the email below. Make sure to check your spam/junk if the email doesn't arrive within a few minutes. In the email, click the **Confirm my account** link.

The screenshot shows an email titled 'Confirmation instructions' from 'noreply@carnegiemathpathways.org'. The email body says: 'Welcome. You can confirm your account email through the link below:'. Below this text is a link labeled 'Confirm my account' (highlighted with a pink box).

If you need to email confirmation re-sent, please click the **Didn't receive confirmation instructions?** link on the MyPathway sign-in page.

Step 3 - Login and launch

Log into MyPathway at mypathway.wested.org. You will see your course listed beneath **Your active courses** on your MyPathway homepage. Click the **Launch** button

IMPORTANT: the sign-up process automatically enrolls you in your course, so after logging in you will see your course listed beneath **Your active courses**. **DO NOT** enroll in the course again. When a course is listed, it means you are enrolled in it.

The screenshot shows the 'Your active courses' page. At the top right, there is a button labeled 'Enroll in a course' (highlighted with a pink box). Below this is a table with columns: Course, Role, Status, and Actions. The first row is highlighted with a pink box. Below the table, there is a section titled 'Section Title' with 'Enroll code:' below it. To the right of this section, there is a button labeled 'Launch' (highlighted with a pink box).

Step 4 - Course Activities

Clicking **Launch** takes you to the **Course Activities** page where you'll see all available course items listed. Your instructor controls what course units are visible on this page, so be sure to communicate with your instructor to verify available units. Note that on the **Course Activities** page you can check off completed activities using the box on the right.

Click a course activity title to open up the payment and licensing page. The payment and licensing page will disappear once a full license has been obtained.

Course: Course Name

Activities

Click activity name to launch in a new tab.

 Pre-course Math Quiz	<input type="checkbox"/>
 Full Class Collaboration	<input type="checkbox"/>
 Working Together	<input type="checkbox"/>
 Unit 1.1: Introduction to Quantitative Reasoning	<input type="checkbox"/>
 Unit 1.2: Seven Billion and Counting	<input type="checkbox"/>
 Unit 1.3: Percentages in Many Forms	<input type="checkbox"/>

Click check box to mark activity as complete.

Step 5 - Activating a License

After clicking a course activity, you'll be taken to the purchase and licensing page. You have three options:

1. Redeem a 16-digit Redemption code (purchased from your bookstore) to activate a license;
2. Purchase a license with a credit card; or
3. Use a temporary courtesy license.

Redeeming a redemption code will apply a full license to your account and give you access to the course content through the end of the course. Purchasing a license will apply a full license to your account and give you access to the course content through the end of the course. You can use temporary courtesy access for the first ~28 days of the course, after which you'll need a full license in order to access the course content.

Pathways license

You need a Quantway Core Virtual license to access content for this course (QW Core Virtual - Math 99 - Spring 2020). Choose one of the options below to gain access.

Redeem a redemption code

If you have a redemption code (from a textbook or other source), you can enter it here to redeem it.

Redeem code

Purchase a license with a credit card

You can purchase a Quantway Core Virtual license with a credit card for \$95.00 USD.

Purchase with credit card

Use temporary courtesy access

If you wish to defer payment/redemption for now, you can continue to your course content using courtesy access. This courtesy license will expire on 03/16/2020.

Continue with courtesy access

Step 5 - Doing coursework

If you redeem a redemption code or purchase a license, you have full access to the course content in Realizeit. You will always access course content by logging into MyPathway and then launching into the course content in Realizeit.

If you use temporary courtesy access, you can do coursework in Realizeit until the payment due date (about ~28 days after the class start date), after which you will need a full license for continued access to the course content in Realizeit.

IMPORTANT: You will always access course content by logging into MyPathway to access the course content in Realizeit.

Note¹: A temporary courtesy license provides you access to the course content for ~28 days. If your course is accelerated (over a shorter term), the temporary courtesy license will be shorter.

Note²: You will see this page until a full license is activated.

Note³: If you make a purchase in error, or want to initiate a refund, please send an email to mypathway-help@wested.org with your purchase details.

Getting Help

For process questions related to Pathways Portal access and enrollment, licensing, and access to Realizeit course content, please get in touch with MyPathway Support at mypathway-help@wested.org.

Note that the My Pathway Support site contains a knowledge base of guides: mypathway-help.wested.org.